



VIVEK P.G. COLLEGE KALWAR, JAIPUR

(Affiliated to University of Rajasthan & Govt. of Rajasthan)

F4(179/60)AAKASHI/ANU/2003/89

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Date: 12 August 2021

Circular

All the non-teaching members are hereby informed that the institute has scheduled FDP on "Professional Ethics and Integrity" from 16th August 2021 to 21th August 2021.

The brief date wise Schedule of the event is as under:

Day	Date	Time	Topic	Resource Person
1	16/08/2021	12PM-1PM 1PM- 3 PM	Inauguration Introduction to Technology and Digital Literacy	Dr. Monika Sharma
2	17/08/2021	2 PM to 3:30 PM	Session on Enhancing Digital Skills	Dr. Indu Bala Chaudhary
3	18/08/2021	2 PM to 3:30 PM	Strategies for Digital Security and Privacy.	Dr. Monika Sharma
4	19/08/2021	2 PM to 3:30 PM	Session on Developing an Advance Digital Skill	Dr. Indu Bala Choudhary
5	20/08/2021	2 PM to 3:30 PM	Strategies for Applying Skills and Future Planning	Dr. Monika Sharma
6	21/08/2021	2 PM to 3:30 PM	Closing Remarks and	Dr. Indu Bala Choudhary

All the non-teaching members are requested to attend the sessions. On the completion of the event, the proper certificate shall be conferred to the participants who have attended all the sessions. It is further to be noted that every day there will be short multiple-question tests to ascertain what you have understood during the session.

All are requested to conform to the instructions.

Principal

Copy to: -

Chairman

All non-teaching members

IQAC

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Report on Faculty Development Program Organized

by

Vivek P.G. College, Kalwar

On

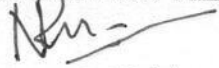
“Professional Ethics and Integrity”

(Period 16 August 2021-21 August 2021)

The Faculty Development Program (FDP) on Professional Ethics and Integrity for non-teaching staff was conducted to emphasize the importance of ethical behavior, integrity, and accountability. The program aimed to enhance the ethical awareness of non-teaching staff and train them with practical tools for decision-making and conflict resolution in their daily roles. Professional ethics and integrity are fundamental to the effective functioning of any educational institution. These programs help non-teaching staff align their professional conduct with the institution's mission and ethical standards, ensuring smooth operations, and fostering culture of trust and integrity.

Non-teaching staff, including administrative personnel, librarians, lab technicians, and other support staff, are the backbone of the educational system. Their professionalism and ethical conduct influence not only the faculty and students but also the institution's reputation. For non-teaching staff, who play a vital role in administrative, technical, and support functions, understanding and implementing these values is key to maintaining the institution's credibility and smooth operations. These programs aim to raise awareness about the importance of professional ethics and integrity in daily activities. Encouraging staff to take responsibility for their actions and maintain accountability in their work. Ensuring that the non-teaching staff upholds the institution's values, contributing to a unified ethical culture.

This six-day Faculty Development Program on Professional Ethics and Integrity emphasizes that professional ethics and integrity are essential not only for teaching staff but also for non-teaching staff. By promoting integrity, accountability, and ethical decision-making, such programs ensure that non-teaching staff contribute meaningfully to the institution's mission and values.


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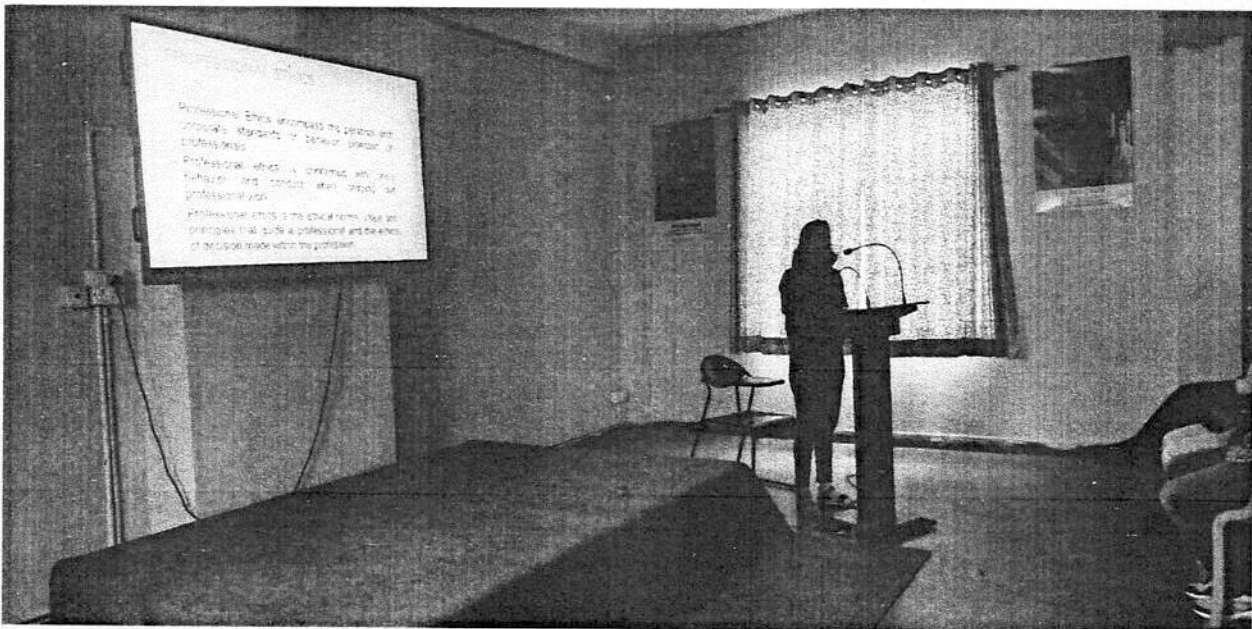
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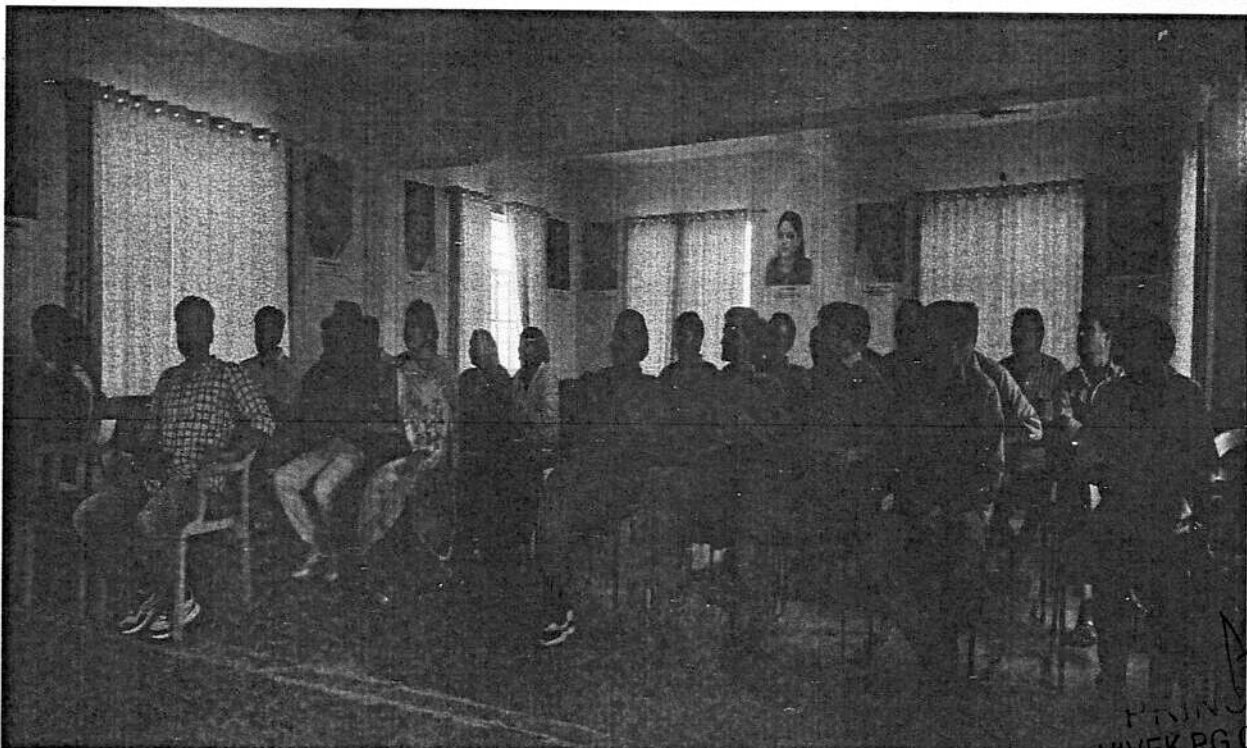
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Dr. Monika Sharma sharing her Experiences on Guidance on Professional Ethics and Integrity




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S.No	Name of the faculty	Signature
1	Jyoti singh	Jyoti Singh
2	Ratan sharma	
3	Sanni Deol Verma	Sanny
4	Sunita saini	SUNITA
5	Kusum Rathore	Kusum
6	Soniya dhayal	Sonia
7	Vimla Gurjar	Vimla
8	Manisha Kalirawana	
9	Neelam Shekhawat	Neelam
10	Archana Mishra	Archana
11	Sunita Sharma	Sunita
12	Hari Singh Meena	हरि सिंह मीणा
13	Durga Lal Meena	दुर्गा लाल मीणा
14	Meena Devi	मीना देवी
15	Kailash Takhar	कैलाश
16	Om Prakash Bagra	ओम प्रकाश
17	Mangal Chand Gora	मंगल चंद गौरा
18	Mahaveer Prasad	महावीर
19	Kishan Lal Dogwadiya	किशन
20	Tejpal singh	तेजपाल
21	Ramesh katariya	रमेश
22	Kalu ram	कालु राम
23	Madan Lal Yadav	मदन लाल
24	Nanda Ram Yadav	नंद राम
25	Saitan singh	सैतान सिंह


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