

(Affiliated to University of Rajasthan & Govt. of Rajasthan)

F4(179/60)AAKASHI/ANU/2003/89

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E-mail: info@vivekpgcollege.com

Date: 16 September 2021

#### Circular

All the teaching members are hereby informed that the institute has scheduled FDP on "Importance of Seminars and Workshops" from 20 September 2021 to 25 September 2021. The brief date wise Schedule of the event is as under:.

Day	Date	Time	Topic	Resource Person
1	20/09/2021	2 PM to 3:30 PM	Inauguration Understanding the Value of Seminars and Workshops	Mr. Tulsi Ram Choudhary
2	21/09/2021	2 PM to 3:30 PM	Session on Designing Effective Seminars and Workshops	Mr. Kanhaiya LalYadav
3	22/09/2021	2 PM to 3:30 PM	Tips on Running Successful Workshops	Mr. Tulsi Ram Choudhary
4	23/09/2021	2 PM to 3:30 PM	Discussion on Challenges faced in running a workshop	Mr. Kanhaiya LalYadav
5	24/09/2021	2 PM to 3:30 PM	Session on Preparing andPresenting a seminar	Mr. Tulsi Ram Choudhary
6	25/09/2021	2 PM to 3:30 PM	Closing Remark and Review	Mr. Kanhaiya LalYadav

All the faculty members are requested to attend the sessions. On the completion of the event, the proper certificate shall be conferred to the participants who have attended allthe sessions. The day wise report in the brief is being encapsulated for the references of all concerned.

Principal

Copy to: Director
All Department Head
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VIVEK PG COLLEGE
KALWAR, JAIPUR-303706

PRINCIPAL VIVEK PG COLLEGE KALWAR, JAIPUR-303708



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PRINCIPAL VIVEK PG COLLEGE KALWAR, JAIPUR-303706

Report on Faculty Development ProgramOrganized by Vivek P.G. College, KalwarOn Importance of Seminars and Workshops (Period: 20 September 2021- 25 September 2021)

The objectives of designing faculty developing program is the guiding light in the design of a workshop. This clarity helps align every element of our workshop with your overarching goals, ensuring that our workshop content and activities are focused and effective. A clear purpose guides the design process, ensuring the workshop experience aligns with objectives. Our honorable speaker discussed that Workshops and seminars are more than necessary in higher studies where every aspect of the study is relevant to the market and industrial standards. Students communicate verbally with the live audience, sharing their ideas, which helps them boost their confidence and eliminate the public or stage fear. Along with this teacher find new teaching methods. Also, seminars provide a different environment for students than regular classrooms, and students learn more interestingly. Also, the role of seminars and workshops in helping students progress in academics and other day-to-day life was conferred. Several factors to consider in scheduling workshops including how much training is required for them and how practical it is to run them was discussed. Further the challenges faced by running successful workshops was conferred. They also deliberated the learning outcome developed by organizing seminars and workshops: What is your topic? What will people learn from this presentation and discussion? And how does it relate to the organization's goals, objectives, and strategy? Moreover, they also asked to Prepare a series of questions that will help participants make links between their own experiences and what is being presented and use these to guide the development of your program and also suggested how you will use the time allocated to the seminar? How will it be proportioned? This six-day Faculty Development Program on Importance of Seminars and Workshops equipped participants with the skills to design, conduct, and evaluate effective seminars and workshops, fostering professional development and enriching teaching practices.



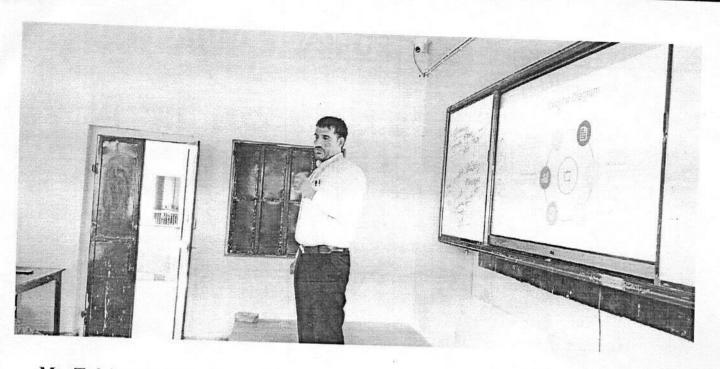
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Mr. Tulsi Ram Choudhary delivering lecture and presentation on Session Preparing and presenting a seminar: Guidelines



Mr. Kanhaiya Lal Yadav shared their experience after lectures with participants.

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3	DR. RUCHI SHARMA	70-1.
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