



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

VIVEK PG MAHAVIDHYALAYA, KALWAR (JAIPUR)

JAIPUR JOBNER ROAD KALWAR, JAIPUR

303706

www.vivekpgcollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

1.3 CRITERIA WISE SUMMARY

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VIVEK PG MAHAVIDHYALAYA, KALWAR (JAIPUR)
Address	JAIPUR JOBNER ROAD KALWAR, JAIPUR
City	JAIPUR
State	Rajasthan
Pin	303706
Website	www.vivekpgcollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	NIMBA RAM BHAKEER	0141-2589596	9772952111	0141-258997 2	vivekpgmahavidhy alaya@gmail.com
Associate Professor	SUNITA BEDWAL	0141-9549994574	9950074616	-	sunitabedwal77@g mail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Rajasthan	University of Rajasthan	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	JAIPUR JOBNER ROAD KALWAR, JAIPUR	Rural	2.12	5000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA, Faculty Of Arts,					
UG	BSc, Faculty Of Science,					
UG	BCom, Faculty Of Commerce,					
PG	MA, Faculty Of Arts, Hindi					
PG	MA, Faculty Of Arts, Political Science					
PG	MA, Faculty Of Arts, Geography					
PG	MA, Faculty Of Arts, History					
PG	MA, Faculty Of Arts, English					
PG	MSc, Faculty Of Science, Physics					
PG	MSc, Faculty Of Science, Chemistry					
PG	MSc, Faculty Of Science, Zoology					
PG	MSc, Faculty Of Science, Botany					

PG	MSc, Faculty Of Science, Mathematics					
PG	MCom, Faculty Of Commerce, EAFM					
PG	MCom, Faculty Of Commerce, ABST					
PG	MCom, Faculty Of Commerce, BADM					

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government												
Recruited				0				0				0
Yet to Recruit												
Sanctioned by the Management/Society or Other Authorized Bodies												
Recruited				0				0				0
Yet to Recruit												

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited				0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited				0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited				0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited				0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	0		0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		0	0	0	0

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Vivek PG College, is committed to the ethos of the National Education Policy (NEP), which seeks to broaden the academic vistas of students by offering UG and PG programs across a spectrum of disciplines. Our institution encourages students to enroll in non-major subjects, fostering an environment where humanities students can explore science and vice-versa. Beyond the hard skills acquired through their primary curriculum, we guide our students to develop soft skills, cultivating confident, eco-conscious, and responsible citizens. To facilitate multidisciplinary learning, students attend Add-on and Value-Added Courses. The college's Incubation Cell plays a pivotal role in this, offering
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	training in digital literacy, drawing, painting, musical education, agricultural proficiency, gardening skills, and hands-on experiments. This cell ensures that the skills taught are aligned with contemporary expectations and student needs. Our campus offers a comprehensive ecosystem to nurture self-employment and creativity, providing extensive training opportunities.
2. Academic bank of credits (ABC):	Students at Vivek PG College benefit from the Academic Bank of Credits (ABC) account under the aegis of University of Rajasthan, Jaipur. We conduct specialized training sessions to help students proficiently navigate and utilize the ABC system. These sessions equip students with the skills to earn credits through various educational activities, manage their academic accounts effectively, and apply these credits toward their degree requirements. This training empowers students to confidently use the ABC system, enabling informed decisions about their academic journeys.
3. Skill development:	Vivek PG College offers a diverse range of value-added and Add-on courses designed to enhance students' skills and promote independence. These courses emphasize entrepreneurial skills alongside academic knowledge, empowering students to achieve financial self-sufficiency early in life. Our curriculum includes training in computer skills, vocal and instrumental music, drawing, painting, and more. We also offer courses that develop soft skills, people skills, and professional competencies. This holistic approach ensures our students are well-prepared to excel in both personal and professional realms.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Vivek PG College is deeply rooted in integrating Indian knowledge systems into its educational framework. We offer courses taught in Hindi and regional dialects, enhancing students' connection to their studies. By infusing Indian cultural elements into our curriculum through interdisciplinary methods, we enrich the learning experience and promote cultural understanding. Understanding and appreciating Indian festivals and cultural practices not only connect students with their roots but also foster unity and inclusivity. Through discussions, presentations, and activities centered around festivals like Diwali, Holi, Eid, Christmas, and regional celebrations such as Gangaur and Teej, we offer

	students a comprehensive view of India's diverse cultural landscape. These efforts cultivate cultural literacy, empathy, and respect for traditions among our students.
5. Focus on Outcome based education (OBE):	College offered an syllabus designed by affiliating university (University of Rajasthan, Jaipur). Central Academic Leadership has designed programme outcome of each programme. Course outcomes was designed by individual faculty members. To achieve the desired outcomes faculty members use a variety of teaching tools like video lecture, field visit, PowerPoint presentations, etc. The faculty members also identified the outcomes such as professional ethics, gender equality, skill based learning, etc.
6. Distance education/online education:	Faculty members was taken classes online during the Covid-19 pandemic. College have an ERP platform, where faculty members can share their study material as well as videos to the students.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, we are proud to have an Electoral Club established within our college community. Our club is dedicated to promoting electoral literacy among students, fostering a deeper understanding of democratic processes, and encouraging active participation in civic duties. Through engaging activities, discussions, and outreach programs, we aim to empower our fellow students with the knowledge and skills necessary to become informed and responsible citizens. Together, we strive to make a positive impact on our campus and in the broader community by advocating for democratic values and principles.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, in our college, both students' co-coordinators and coordinating faculty members are appointed to oversee the functioning of the Electoral Literacy Clubs (ELCs). These appointments ensure that there is dedicated support and guidance for the club's activities and initiatives. Our ELCs are fully functional, conducting various events, and awareness campaigns to promote electoral literacy among students. Furthermore, our clubs embody diversity,

	featuring members from varied backgrounds and academic disciplines.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Electoral Literacy Clubs (ELCs) at Vivek PG College have implemented various innovative programs to engage students in the electoral process and promote democratic participation. These initiatives include voter awareness campaigns that educate students and community members about their voting rights and the importance of participating in elections. ELC members also conduct informative rallies to highlight the availability of online voter registration apps and assist the district election administration in the logistical aspects of elections, ensuring smooth operations. Promoting ethical voting practices is a key focus, with workshops and seminars advocating against malpractices and emphasizing informed decision-making. The ELCs strive to enhance the participation of underprivileged sections of society, including transgender individuals, commercial sex workers, disabled persons, and senior citizens, through special outreach programs. Our students perform street plays and nukkad natak at various city intersections, educating the public about the importance of voting and ethical practices. These performances are shared on social media to reach a wider audience. Additionally, NSS cadets from the college assist at voting centers, helping maintain order and facilitating the voting process. Through these diverse activities, the ELCs foster a culture of democratic engagement and responsibility.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Vivek PG College has undertaken impactful initiatives to promote democratic values and participation in electoral processes. We conduct rigorous research projects and surveys that analyze voter behavior and assess the effectiveness of voter awareness campaigns. These efforts provide valuable insights into enhancing voter turnout and engagement. Our college organizes extensive voter awareness drives, including door-to-door campaigns and community sessions, aimed at educating citizens about their voting rights and responsibilities. We create educational content such as brochures and online resources, disseminating crucial information about electoral processes. Digital content, including videos on social media platforms, further amplifies our outreach. These materials focus on ethical voting practices and digital literacy, targeting a wide

	audience and fostering informed decision-making among voters. Through collaborative initiatives with local bodies and NGOs, we maximize our impact, conducting joint campaigns to strengthen voter education. Our NCC cadets play a vital role in supporting election logistics, ensuring smooth operations at polling stations. Overall, Vivek PG College remains committed to empowering citizens through knowledge and awareness, contributing significantly to the advancement of democratic values and active participation in electoral democracy.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Approximate 250 of students have been enrolled every year, efforts by the Electoral Literacy Clubs (ELCs) and the college administration are underway to register eligible students as voters. Through awareness campaigns, workshops, and collaboration with electoral authorities, they aim to streamline the registration process and empower students to exercise their democratic right to vote.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
2106	2574	2857	3035	2823
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 152

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
125	104	101	97	86

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
281.44	330.91	293.28	181.14	274.11

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The constant improvement of curriculum delivery methods to provide the best possible learning outcomes for students is embodied by Vivek PG College. It makes a constant effort to uphold high standards for both teaching and learning through methods that are developed and adhered to constructively.

Shrewd delivery of specialized add-on courses and pre-designed university programs:

The institute works hard to align its channels of performance and delivery with the affiliating University's regulatory requirements, accreditation standards, and distribution mediums. The purpose of the academic calendar, lesson plans, extracurricular activities, internal exams, formative evaluations, and summative exams administered by universities is to support and encourage students' personal development.

The faculty members consider current industry trends and needs when creating their own Value-Added Courses and creating the teaching plans for the University's curriculum. The program outcomes, program education outcomes, program specific outcomes, course outcomes, and their mapping are carefully prepared into course files, and they are used to assess the achievement of the learning outcomes that are created after carefully taking into account the expectations of parents and students.

Qualified and competent faculty is employed and delegated to teach the subject of their expertise. Timetables are prepared cautiously to facilitate a smooth transition among the classes. These timetables and dedicated teaching plans serve as a blueprint for delivering content in a definite time frame and pave the way for discussions and experiential learning. The college supplements its academic calendar with a robust Activity Calendar that integrates a diverse range of co-curricular and extracurricular activities.

Constant Internal Evaluation and Feedback Systems:

Feedback is sought from employers, teachers, parents, students, and alumni at Vivek PG College in order to ensure a rewarding and ongoing learning experience. The institution makes sure that students receive timely guidance, remedial classes, and help to improve their academic performance through frequent internal tests, midterm exams, Pre-University exams aligned with course outcomes, graded answer booklets, and discussions about the solutions in class.

Faculty Development Initiatives:

The organization sponsors seminars, workshops, special guest lectures, Faculty Development Programs (FDPs), and industrial trips as ways to support the professional development of its faculty members. By providing faculty members with up-to-date pedagogical insights and practical experience, these efforts improve the quality of education by improving teaching methods.

Faculty Autonomy in Selecting Teaching Tools and Integration of ICT-enabled Tools:

The college imparts complete autonomy to departments and faculties to use need appropriate teaching learning tools. It showcases a rich blend of conventional and modern technology. Lectures, whiteboards, charts, maps, graphs, audio visuals, pictures, PPTs, newspapers, quizzes, debates, discussions, home assignments, role plays, digital learning platforms, flipped classroom methodology, field trips, educational tours, project-based learning, case studies, lab experience and experiments, peer instruction, symposiums, interaction with experts are employed by the college to ensure dynamic and interactive learning environments. These innovative approaches augment creative, critical, analytical thinking and deep understanding among students while fostering practical skills essential for successful career and growth in competitive world.

Quality Assurance Measures:

To uphold the integrity and effectiveness of its curriculum, the college implements stringent quality assurance measures. Class Visitations conducted by Principal, and HODs. These activities are geotagged or documented for accountability and future references.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 26

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 54.62

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1328	1414	1613	1611	1351

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment**1.3.1**

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Human values, professional ethics, the ecology and sustainability, and gender all have a significant influence on the curriculum at Vivek P.G. College. Numerous multidisciplinary courses are offered through the college's numerous programs, both required by the affiliated university and comprehensive

Add-On Courses created by the organization.

Scrupulous Leadership through Professional Ethics

Integrating professional ethics into the curriculum of the College is foundational rather than incidental. The institute emerges as a role model for maintaining transparency and accountability in its Institutional practices like admission policy, inclusivity, scholarships to students from economically weaker sections, and financial and green audits. Through core and add-on courses like- Environmental impact, E-Commerce, Banking and Financial Services, Nano-structure and Material, Political Analysis and Policy Study, Environmental Studies, Relation and Function, GST and Taxation etc.

Initiatives for Sensitization to Gender

The institution understands how critical it is to provide a welcoming and safe learning environment for all students, regardless of gender. In order to immediately address gender-related concerns, the institution has formed an Anti-Sexual Harassment Committee, Women's Cell, and Grievance Cell. These cells offer support and counseling services. To protect female students' safety and wellbeing, the college has implemented CCTV surveillance across the campus as part of strict security protocols. The institute periodically organizes awareness campaigns about safety, cleanliness, health, and gender sensitization.

Conscious Citizenship via Human Principles

The pedagogical tenet of Vivek PG College is the development of human qualities like compassion, empathy, harmony, selflessness, generosity, emotional fortitude, and duty. Self-awareness and personal development are accelerated by courses on moral and human values such as Anandam, Yoga & Meditation, Basic Principles of the Indian Constitution, Communicative English, Effective Communication Skills, and Relevance of Social Institutions. Throughout the year, NSS events allow students to exercise their right to vote, abstain from substance misuse, and effectively apply theoretical learning.

Green initiatives and an extensive selection of sustainability and environmental courses

'Reduce, Reuse, Recycle' forms the cornerstone of the college's green programs, which include water management through water tanks. The college is a prime example of a plastic-free campus. To raise awareness among students, the university organizes a number of activities, including as tree planting drives, awareness campaigns about single-use plastics, and green environment campaigns. The institution's dedication to environmental stewardship is further demonstrated by practical measures like rainwater collecting, an organic compost pit, the collection of segregated waste for disposal, the use of reusable utensils, digital documentation, and the reuse of paper from both sides. Students who take a variety of courses on ecology and environmental awareness are better prepared to interact with environmental challenges critically and promote sustainable solutions.

The organization is dedicated to celebrating and remembering national and international holidays such as Republic Day, Independence Day, Youth Day, Women's Day, Science Day, Water Day, Environment Day, Voters' Day, Human Rights Day, etc., in addition to all of these efforts for the observance of cross issues.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response:

1.3.2.1 Number of students undertaking project work/field work / internships

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response:

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 60.94

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2023-24	2022-23	2021-22	2020-21	2019-20
1016	1073	1104	1010	1251

2.1.1.2 Number of sanctioned seats year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1790	1790	1790	1790	1790

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 60.38

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2023-24	2022-23	2021-22	2020-21	2019-20
553	541	532	505	550

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
888	888	888	888	888

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 16.85

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

With its curriculum based on problem-solving techniques, experiential learning, and participatory learning, Vivek PG College embodies a student-centric educational paradigm. The skillful use of ICT-enabled technologies, such as online materials, to support an efficient teaching and learning environment amplifies these techniques even more.

Experiential Learning

The foundation of the curriculum at Vivek PG College is experiential learning. The university immerses students in real-world applications that go beyond theoretical frameworks, going beyond traditional classroom training. Carefully thought-out programs including as field trips, industry and university visits, internships, and virtual labs are intended to replicate work environments so that students can experience a wide range of real-world situations. These carefully calibrated experiences are designed to supplement classroom instruction and provide students with a comprehensive understanding of the subjects. The institution invites students to enroll in multidisciplinary add-on courses that call for creative cognition, with an emphasis on innovation and problem-solving. Technical festivals and business fairs provide an opportunity for students to exhibit their managerial abilities, practical knowledge, business acumen, and creative initiatives, promoting an environment that values hands-on learning.

Participative Learning

The academic structure of Vivek PG College is firmly rooted in participatory learning, which encourages student participation and teamwork. Under the guidance of faculty members, students are encouraged to share ideas, viewpoints, and insights through seminars, group discussions, brainstorming sessions, quizzes, debates, workshops, and cooperative projects. The institution fosters a vibrant learning atmosphere where students can advance their critical thinking, communication, and leadership abilities in addition to studying new material. Extracurricular activities that allow students to joyfully demonstrate their talents and build community within the campus community, such as athletics, annual fest, and cultural events, further improve the participatory learning experience. Activities sponsored by the NSS and NCC promote positive participation in social responsibility programs and the development of personality.

Problem-Solving Methodologies

The development of students' analytical and problem-solving skills is a top priority at Vivek PG College. Workshops and specialized sessions are held to address current issues and provide students with the tools they need to solve challenging situations. Students are encouraged to apply theoretical principles to real-life problems through coursework, case studies, and practical exercises, which helps them hone their problem-solving abilities. Vivek PG College equips students to face future difficulties with resilience and confidence by fostering an environment of inquiry and creativity.

ICT-Enabled Tools

Vivek PG College uses ICT-enabled technologies to improve instruction and student learning. In order to meet the varied needs of their students, educators design dynamic and captivating learning experiences through the use of interactive platforms, multimedia presentations, video lectures, and online resources. With the help of tools like learning management systems (LMS), students can access a multitude of information and study topics in-depth and at their own pace. Incorporating ICT-enabled tools also encourages student collaboration, communication, teamwork, and partnerships.

Vivek PG College enhances the educational experience by successfully implementing a student-centric teaching and learning method, guaranteeing that students have the competences, information, and abilities necessary to prosper in a world that is changing quickly.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 98.65

2.4.1.1 Number of sanctioned posts year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
127	105	102	98	88

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 72.9

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
84	78	77	73	62

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Vivek PG College upholds a transparent and efficient evaluation process, ensuring fairness and accuracy in assessing students' performance. The assessment mechanism incorporates both formative and summative evaluation methods to comprehensively evaluate students' progress.

Formative Assessment is integrated into the teaching methods through Continuous Internal Evaluation (CIE). This involves regular assessments like Quizzes, Assignments, Presentations, and Class Tests, providing continuous feedback to students and guiding their learning journey. The tests are designed exactly as per the framework of the affiliating University end-of-term, final examinations to acquaint the students with its pattern and objectives.

Summative Assessment comprises end-of-the-term, University of Rajasthan Examinations, to evaluate understanding and knowledge of course material, and attainment of the learning outcomes. As an affiliated institution of the University of Rajasthan, our external assessment mechanism aligns with its policies.

These components collectively contribute to the extensive evaluation of the comprehension, learning, reception, and retention of the subject knowledge of the students, at their entry-level, during the course, and at the exit level of the course, reflecting their competency and preparedness for higher studies.

The college also recognizes the necessity for swift and efficacious grievance redressal mechanisms from the nascent stages of admission to the rigors of examinations, encompassing an array of challenges ranging from administrative hurdles to socio-cultural dilemmas; hence, paramount emphasis is placed upon the cultivation of a time-bound, effective system tailored to cater to the multifaceted needs of the students.

1. Admission Phase Grievance Redressal: At the onset of their academic journey, students encounter a plethora of intricacies within the admission procedures. The Grievance Redressal Cell ensures,

- Swift alleviation of concerns related to admission procedures.
- Transparent dissemination of information regarding form-filling, subject code, fee structures, and University regulations, and timely distribution of student IDs and uniforms.

2. Academic Journey Support: Navigating through the ebbs and flows of their learning expedition, students are confronted with an array of academic perplexities. The efficacy of a responsive grievance redressal system resolves all classroom and academic quandaries. It incorporates,

- Flexibility for subject alterations within a prescribed timeframe of one month.
- Accessibility to Heads of Departments (HODs) aiding in academic problem resolution viz. regularity in lectures, quality of education, regular conduction of co-curricular and extracurricular activities, fair assessment in internal and practical exams.

3. Examination Phase Support: As the crescendo of examination looms large, the students grapple with a myriad of tribulations that are addressed through

- Seamless coordination of logistical and psychological support during examinations.
- Timely dissemination of information on notifications issued by the UOR, issuance of admit cards, submission of hard copies of examination forms, and streamlined exam fee deposition procedures.
- Diligent efforts of the designated officer in resolving University-related matters, encompassing admission, exam forms, the discrepancy in mark sheets or degrees, or their issuance.
- Meticulous support by faculty representatives to students at different examination centers for instant resolution to any problem.

4. Addressing Non-Academic Concerns:

- Faculty stays vigilant to intervene in instances of harassment, bullying, and discrimination to ensconce students within a secure, inclusive, and equitable environment.

The synthesis of timeliness, efficacy, and empathetic intervention in the grievance redressal system reaffirms the institution's commitment to student welfare and empowerment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Institute switched to Outcome Based Education (OBE) in the year to impart education through a student-centric approach and follow an outcome-oriented teaching-learning process. Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) have been formulated for all the UG & PG programs. Programme Outcomes (POs) represent the graduate attributes formulated as per the affiliated University. Programme Specific Outcomes (PSOs) are specifically defined outcomes of the programme which the graduates have to acquire by the end of the programme. Program Outcomes (POs), Program Specific Outcomes (PSOs) of all the UG & PG Programmes have been disseminated to the teachers and students.

Correlation matrices are generated to link Courses with their outcomes, POs, and PSOs. These matrices specify the correlation in terms of high, medium, and low (3, 2, and 1 respectively) indicating the levels. The average mapping of Program outcomes for the given program is obtained by averaging the levels of mapping for each of the courses. Similarly, the averaging is done for Program-specific outcomes as well. These COs, POs, and PSOs are circulated to all the students and staff through conference brochures, proceedings, and Faculty Development programs.

POs and PSOs are displayed in the Department, Laboratories, Department Library, Seminar Hall and the same is also disseminated to students.

While addressing the students, the course-handling faculty members create awareness of COs, POs, and PSOs. The HOD, and faculty members, also inform the students to create awareness and emphasize the need to attain the outcomes.

To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The process of attainment of COs, POs, and PSOs starts with writing appropriate COs for each course of the program in a four-year engineering degree. The course outcomes are written by the respective faculty member using action verbs of learning levels suggested by Bloom and Anderson. A correlation is established between COs and POs on a scale of 1 to 3, 1 being slight (low), 2 being moderate (medium) and 3 being substantial (high). A mapping matrix is prepared in this regard for every course in the program including the elective subjects. The course outcomes are written and their mapping with respective POs is reviewed frequently by a committee of faculty members and finalized.

Attainment of Course Outcomes

Course Outcomes are narrower statements that describe what students are expected to know and be able to do at the end of each course. These relate to the skills, knowledge, and behavior that students acquire in their enlistment throughout the course.

The CO attainment levels are measured based on the results of the internal assessments and external examinations conducted by the university. This is a form of direct measurement of attainment. In the university with which the institute is affiliated, two internal assessment tests are conducted for each course in a semester. In each test, the percentage of students who achieve a set target for the COs that are covered is computed. After the two tests, the average of these percentages is computed to decide the attainment level.

Attainment Level 1: 50% of students scored more than the University average percentage marks or set attainment level in the final examination.

Attainment Level 2: 60% of students scored more than the University average percentage marks or set attainment level in the final examination.

Attainment Level 3: 70% of students scored more than the University average percentage marks or set attainment level in the final examination.

Attainment of Program Outcomes & Program Specific Outcomes

Program Outcomes (POs) are one step broader statements than COs that students are expected to know and be able to do upon graduation. These relate to the skills, knowledge, and behavior that students acquire throughout the program. It is required to compute the attainment levels for PSOs in addition to computing the attainment of POs.

Program outcomes and ‘program-specific outcomes’ are attained through the attainment of COs.

Direct attainment of POs – The average of individual PO attainment values.

Indirect attainment of POs and PSOs – Student exit surveys, Employer surveys, Alumni Surveys, etc. A distinct questionnaire was designed for this purpose and the average responses of the outgoing students for each PO are computed.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 72.57

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
439	565	730	885	653

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
641	892	1046	1073	857

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Incubation Center at College plays a pivotal role in fostering innovation and entrepreneurship among students, faculty, and the local community. Established with the vision to nurture creative ideas and transform them into viable business ventures, the center provides a conducive environment equipped with modern infrastructure, mentorship, and access to industry experts. The center has successfully incubated several start-ups, reflecting the Institution's commitment to promoting research, innovation, and entrepreneurship as key pillars of its educational mission. By integrating real-world business challenges with academic learning, the Incubation Center continues to uphold the standards, contributing significantly to the holistic development of students and the overall academic environment.

Intellectual Property Rights

As part of our commitment to academic excellence and innovation, our institution places a strong emphasis on Intellectual Property Rights (IPR) as a critical component of our research and educational framework. We actively promote the protection and management of intellectual property created by our

faculty, students, and researchers through structured policies and support mechanisms. The institution provides resources and guidance on securing patents, copyrights, trademarks, and trade secrets, ensuring that valuable innovations and creative works are legally protected and commercially viable.

Research Methodology Classes

Our institution's Research Methodology class is designed to help students understand how to conduct effective research. The course teaches students the basics of creating research plans, collecting and analyzing data, and using different methods to investigate topics. Students learn how to ask good research questions, test their ideas, and ensure their research is ethical. The class includes practical activities, such as projects and real-life examples, so students can practice what they've learned.

Guest Lectures

Our institution hosts guest lecture's to give students a chance to learn from experts and professionals in different fields. These guest speakers share their knowledge and experiences on interesting and current topics, offering real-world insights that complement classroom learning. By attending these lectures, students get to hear from people who work in various industries and gain new perspectives on their studies. This not only makes learning more engaging but also helps students understand how their education connects to real-life careers and opportunities.

Memorandum of Understanding (MOUs)

Our institution regularly signs Memoranda of Understanding (MOUs) with other organizations to strengthen partnerships and collaborate on various projects. An MOU is a formal agreement that outlines how we will work together with these partners, whether it's for joint research, student exchanges, or shared resources. These agreements help us expand our opportunities, enhance our programs, and bring valuable experiences to our students. By working with other institutions and businesses through MOUs, we can offer more diverse and enriching opportunities and build strong, supportive relationships that benefit everyone involved.

Outcome

An Innovation and Incubation Cell provides focused help and resources to students like studying website development, animal husbandry, and event organisation. With professional instruction and practical equipment, students learn about current agricultural methods, business management, and sustainability in livestock production. Students started their startups in Event Organizing Companies, Beverages Industries, and Restaurants. The Incubation and innovation cell teaches event planning, administration, and marketing while networking with industry experts and offering real-world experience. Finally, the Incubation and innovation cell helps Students Bridge the gap between academic knowledge and practical application, paving the path for successful professions and transformative ideas.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 46

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
13	15	9	6	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.01

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.03

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
2	1	1	0	1

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

In order to promote holistic development and serve the local community, Vivek P. G. College has actively participated in a number of extension and outreach initiatives over the last five years. These programs also aim to raise students' awareness of a range of social issues. These events, which are planned in cooperation with other organizations and forums including Scout and Guide and NSS,

demonstrate our dedication to student growth and community involvement.

In 2019, the college began a Cleanliness Drive for the Swatch Bharat Abhiyan. Students and community people were also educated about women's societal challenges, causes, and remedies. To educate community and youth about voting and post-democracy concerns, the college launched a democracy empowerment program. Furthermore, students attended Scout and Guide Campaign Kota, enhancing practical abilities in navigation, survival, and eco-friendly activity

In 2020, Khandaka Hospital, Jaipur organised a Blood Donation Camp to promote blood donation, which saves lives. To reduce viral transmission, a Covid-19 awareness initiative raised understanding of symptoms, treatment options, and prevention. The college held a webinar on effective presenting skills during lockdown, led by Dr. Saroj Choudhary, to help attendees enhance their presentation skills.

The year 2021 saw many significant events. During COVID-19, Dr. Sunita Bedwal spoke about mental health at various ages in the college's zoology department's COVID-19 webinar. This NSS planting safeguarded campus. Teachers, students, and neighbours were vaccinated during health awareness and Covid-19 camps. The community got masks to prevent infections, enhance health, and teach hygiene. The college and Government Senior Sec. School, Gajadharpara, sponsored an NSS camp to enhance infrastructure, cleanliness, and living circumstances in the chosen village to develop community awareness and action on environmental protection, health, and hygiene

Sakambari College in Sambhar Lake held another blood donation event in 2022 to support area healthcare. Jaipur's Kosmos Educational and Social Welfare Society taught cancer. Mukhyalaya, Banipark, Jaipur, and the college scout and guide camp emphasised teamwork. Kalwar police taught self-defence, criminal prevention, and personal safety. Hindi Language Olympiad increased reading, writing, and comprehension. An NSS camp at Pachar Village promoted health, cleanliness, and the environment.

Guide Scout Rohat, Pali Marwar, and Rajasthan's 18th National Jamboree in 2023 taught practical skills via challenges. To minimise accidents, Manda Bhopawas Panchayat taught kids and community members driving rules. Women's Day celebrates rights and leadership. Street performances at colleges demonstrate superstition's social significance. Haryana Scout and Guide Camp and UP National Integration Camp stressed leadership and survival. IYD boosted teacher and student health. Female college students use sanitary napkin vending machines.

In 2024, a Kapoor Kulish Chand lecture, a literacy campaign, and a book display promoted reading. The Exploration & Innovation Science Exhibition included student work. Women's Day highlighted women's rights, no tobacco day taught students about tobacco's risks, and an awareness drive encouraged voting and political involvement. Two blood donation campaigns with Satyam Blood Centre and Balaji Hospital, Jaipur, educated students and society. In the Clean India Campaign, college NSS teams encouraged community engagement.

These programs have influenced the community and kids. With real-world experience, students have enhanced leadership, organisation, and social responsibility. Social and environmental awareness has increased, as has public health. These endeavours have highlighted Vivek P. G. College's commitment to social concerns and community development while reiterating its holistic education objective. The community-college relationship benefits students and society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Over the previous five years, a variety of government and government-recognized organizations have honored Vivek P.G. College for its exceptional extension operations, garnering a multitude of honors and awards. These recognitions bring the institution's dedication to community service, social welfare, and holistic development to light.

In honour of the college's exceptional efforts in promoting and enabling blood donation campaigns, **Balaji Hospital** has bestowed upon **Vivek P.G. College** the **Blood Donation Contribution Award**. This esteemed award recognizes the college's extraordinary dedication to community health through its regular and successful blood donation activities, strong awareness campaigns, and committed leadership of its student organizations. By greatly increasing the blood supply for the hospital, College has been instrumental in solving urgent blood shortages and encouraging civic duty and philanthropy. This award emphasizes the strong cooperation between the college and the hospital, highlighting the important role educational institutions can play in improving public health.

Bharat Scout and Guide has honored **Vivek P.G. College** with the Award in recognition of its extraordinary devotion and unselfish work during the **COVID-19 epidemic**. The recognition in The Scout and Guide emphasizes the college's exceptional commitment to public health and its significant role in promoting community resilience during a difficult period. This recognition serves as evidence of the college's proactive and humane attitude in tackling the difficulties posed by the epidemic.

To acknowledge the **outstanding achievements and unwavering commitment in the field of sports**, **Shri Ratanlal Kanwarlal Patni Government P.G. College, Kishangarh**, is delighted to present the award to **Vivek P.G. College**. This esteemed award recognises the extraordinary achievements and diligent efforts of the recipient, whose exceptional performance in sports has not only enhanced the college's sports position but also motivated the whole campus community. The award acknowledges and commends the dedication, collaboration, and determination shown throughout the years, which reflects the college's esteemed legacy of cultivating excellence in sports.

The **Gram Panchayat, Kalwar**, has presented **Vivek P.G. College** with the **Outstanding Contribution to Plantation Drive and Awareness Programs Award**. The Gram Panchayat, Kalwar, has acknowledged the college's exceptional efforts towards environmental preservation. This distinction highlights the college's dedication to building a more sustainable future and its significant engagement with the community in fostering ecological responsibility.

The **Kosmos Educational and Social Welfare Society, Jaipur**, presented the **Support for Girls'**

Educational Initiatives Award to Vivek P.G. College in acknowledgement of its persistent commitment to girls. This award recognises the college's outstanding dedication to promoting educational possibilities for young women via a range of initiatives and collaborations. This recognition underscores the college's commitment to establishing inclusive educational settings and its influential contribution to promoting gender equality in education.

In a nutshell Vivek P.G. College has consistently demonstrated its commitment to social responsibility and community service through the numerous awards and recognitions it has garnered over the past five years. The college has a significant impact on the community through the implementation of a variety of initiatives, including those related to cleanliness, COVID-19 relief, voter awareness, traffic safety, and skill development. These efforts have strengthened the institution's objective to deliver a comprehensive education and foster social development, garnering praise from reputable organisations and bringing about new recognition.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 49

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
23	10	8	3	5

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 23

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 26.49

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
50.18	107.04	119.03	3.89	80.39

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

As Vivek PG College has developed, the identification of an extremely effective "Integrated Library Management System" (ILMS) has become essential to the advancement of institutional activities for the benefit of the college and its students. After coming to this understanding, the implementation of a precisely calibrated ILMS became a strategic priority, leading to the adoption of the state-of-the-art "KOHA Library Management System." Not only has this software been effectively incorporated, but it also continues to provide significant advantages to all parties connected to the institute.

The Integrated Library Management System (ILMS) is a computer-based system that effectively manages a variety of library resources, including money and physical assets. It also keeps meticulous records of the dates of acquisition and subscription for a wide range of library materials, such as books, periodicals, magazines, journals, and reference materials. Acting as an invaluable digital asset, the ILMS is essential to the gathering, handling, storing, retrieving, and focused distribution of data to users.

The ILMS, which uses the OPAC (Online Public Access Catalog) format, makes it possible to quickly and easily search for library books. With just one click, users may quickly and easily browse extensive lists of books, titles, subjects, topics, and their authors. Every user finds that the ILMS is invaluable because it makes work easier when it comes to registration, deduplication, acquisition, distribution, and cataloging. It creates an atmosphere where finding information such as document names, titles, accession numbers, publishers, and IDs is simple and efficient.

Constructed on a shared computer platform and based on a centralized database, the ILMS unifies all normal activities and processes into a unified system that is accessible to the entire organization. Notably, the institute uses its user-friendly interface to offer a variety of capabilities to its institutional users as a member of DELNET. This membership option provides extensive insights into user information, including but not limited to their course or department affiliation, membership start date, borrowing history, and frequency of document access. The ILMS has the capability to provide document bibliographies upon request from users or departments.

The library's dynamic repository showcases a rich collection of books, reference volumes, magazines, subscribed print and e-newspapers, scholarly print and e-journals, books for competitive exams, project reports, and self-help or motivational books for cultivation of social and ethical values –

S. No.	Title name	Qty.
1	Total No. of Books	10660
2	Subscribed E-Journals	DELNET
3	Subscribed Print Journals	10
4	News Papers	05
5	Motivational Books	20

This extensive collection demonstrates the institute's dedication to enhancing instruction and learning opportunities by offering necessary materials for classroom use and more general educational endeavors. The library management of the institution demonstrates a clearly established system for the methodical documentation of daily visitors. When a user enters the library, they are first required to register in the appropriate Inward register. After that, responsible library staff members assigned for this task complete the necessary formalities. All library users are guaranteed an orderly and welcoming atmosphere thanks to this systematic approach.

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

In order to stay up with the latest technical developments and the changing needs of its staff and students, the institute has always placed a high priority on upgrading its IT infrastructure. Frequent updates guarantee that the organization stays on the cutting edge of technology, improving the campus's operational and instructional features. Our infrastructure consists of recreational facilities, labs, classrooms with technology integrated, and a strong IT foundation.

The college has connected all departments with different systems over a fast campus-wide network. All employees have full access to online resources and services via dedicated leased lines, which consist of three 100 Mbps BSNL Fiber connections and one Jio Fiber connection. With its clusters of workstations and individual PCs, this all-inclusive distributed computing environment guarantees easy access to programs, service software, and computing resources that are customized to each department's unique needs for teaching and learning.

There are 164 computer systems on campus that are all connected by LAN. Furthermore, a specialized server room is available to support network connectivity throughout the campus. With a 100 Mbps bandwidth, BSNL broadband services provide internet access for the campus. Ad hoc scenarios have provisions for dynamically increasing bandwidth. LAN switches allow for interdepartmental computer connectivity, and the campus is equipped with many Wi-Fi access points for educational resource access.

The college website acts as a thorough resource providing stakeholders with important information, including faculty-shared technological updates. During an emergency, the teaching-learning process is carried out using the college ERP and a mobile application that is enabled with online class facilities. Class notes and assignments are uploaded easily. The computer systems in the laboratories are updated

on a regular basis as the number of students enrolling increases. Purchases of necessary hardware and software, as well as peripherals, are made in accordance with specifications. Moreover, highly configured systems are installed in laboratories throughout the campus.

SMART Panels/Projects and internet connections are available in forty percent of the institution's classrooms, enabling hybrid learning. Students can participate in learning both in-person and virtually thanks to this technological integration, which offers flexibility and improves the educational process overall.

The college campus is outfitted with a comprehensive CCTV camera system. This system aids in monitoring student activities, particularly during exam periods, and enhances overall security performance. Regular monitoring ensures surveillance of the daily activities of students, staff, workers, and visitors within the campus premises.

In order to support its administrative and academic operations, the school is still dedicated to upgrading and maintaining its IT infrastructure. The availability of adequate internet bandwidth and ongoing IT facility upgrades guarantee that staff and students have access to the newest tools and resources required for their professional and academic growth. The institution's commitment to offering a top-notch educational experience is reflected in the integration of cutting-edge IT solutions and the creation of a safe and effective network environment.

In conclusion, Vivek PG College maintains its technological leadership thanks to a proactive commitment to updating its IT infrastructure, a strong network, and extensive digital capabilities. The institution's objective to provide high-quality education and create an environment that encourages learning and innovation is supported by the ongoing improvements made to its IT infrastructure.

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response:

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 34.23

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
99.16	118.85	100.91	68.38	78.57

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 77.24

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1516	2060	2200	2398	2172

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling

offered by the Institution during the last five years

Response: 57.84

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1817	2457	2309	0	1164

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response:

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 26.93

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
37	141	263	263	177

5.2.1.2 Number of outgoing students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
439	565	730	885	653

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**5.2.2**

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.97**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2023-24	2022-23	2021-22	2020-21	2019-20
3	3	12	15	14

File Description**Document**

List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3 Student Participation and Activities****5.3.1**

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 56**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

national/international level (award for a team event should be counted as one) year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
19	16	12	0	9

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response:

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

At Vivek P.G. College, Kalwar, governance and leadership are foundational pillars that align seamlessly with our institutional vision and mission. These principles are integral to our commitment to excellence in education, innovation, and community engagement and foster a dynamic learning environment that equips students to lead as morally upright, creative, and internationally aware individuals.

Our governance structure at Vivek P.G. College, Kalwar is built on the principles of transparency, decentralization, and participative decision-making. These principles ensure that our leadership practices not only reflect but actively promote our institutional values across all levels. Vivek P.G. College, Kalwar focus on following mission.

To ensure intellectual stimulation and best support for quality education.

To improve society and further the common good by fostering sustainable practices and civic engagement.

To equip personal development and change in addition to the acquisition of knowledge.

To enable each and every one of our students to realize their greatest potential and lead honest, fulfilling lives.

Decentralization forms the bedrock of our institutional governance model. It empowers departments and faculty members to make informed decisions autonomously while aligning with our overarching goals. This decentralized approach fosters agility and responsiveness, enabling us to adapt swiftly to the evolving educational landscape and the needs of our students and stakeholders.

Leadership at Vivek P. G. College, Kalwar is characterized by its commitment to open communication, collaboration, and inclusivity. We cultivate a culture where diverse perspectives are not only welcomed but actively sought out and integrated into strategic initiatives. This inclusive approach ensures that decisions are well-informed and reflective of the collective wisdom of our academic community.

Participation in institutional governance is a cornerstone of our operational ethos. Faculty, staff, and student representatives play active roles in committees, councils, and decision-making processes. Their involvement ensures that all voices are heard and considered, contributing to a robust governance framework that enhances accountability and transparency.

Our governance and leadership practices uphold values such as academic integrity, ethical conduct, and continuous improvement. Every decision taken at Vivek P.G. College, Kalwar is guided by these principles, ensuring that our educational programs and administrative policies are of the highest standards.

By integrating our vision and mission into daily governance practices, we foster an environment where academic excellence thrives, students succeed, and societal impact is maximized. Vivek P.G. College, Kalwar governance framework serves as a model of effective leadership in higher education, driving innovation and fostering a supportive environment where every member of our community can excel and contribute meaningfully.

In conclusion, our governance and leadership practices at Vivek P.G. College, Kalwar exemplify our unwavering commitment to excellence, integrity, and inclusivity. They are instrumental in realizing our vision of being a beacon of academic excellence and innovation, encourage high quality research in the thrust areas of regional and social relevance and aspire to be known as an institution where academics are combined with a holistic approach to quality education preparing future leaders who positively impact society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Vivek P.G College, Kalwar exhibits successful and productive working through its strong approaches, authoritative arrangement, distinct arrangement and administration rules, and deliberate systems. The organization has laid out far-reaching key and advancement plans, ensuring alignment with its vision and mission.

The College demonstrates effective and efficient functioning through its robust policies, administrative setup, well-defined appointment and service rules, and systematic procedures. The institution has established comprehensive strategic and development plans, ensuring alignment with its vision and mission.

Administrative Setup and Policies

The college is directed by a well-structured setup that comprises various committees and bodies responsible for different aspects of governance and administration. The principal of the institution provides leadership and direction, ensuring that all procedures align with the college's goals. Policies are outlined clearly, promoting transparency and liability. Regular reviews and audits of HR practices ensure that systems remain strong, flexible, reliable, and relevant to the organization's needs.

Appointment and Service Rules

The College has well-defined procedures for the appointment of both teaching and non-teaching staff. The selection process includes creating detailed job descriptions, advertising vacancies, shortlisting candidates, and conducting interviews and assessments. The final selection is based on a pre-defined rubric, ensuring that only the most qualified candidates are appointed.

Training and Development

New employees undertake appropriate training and orientation programs to explain them with the institution's dynamics. Continuous professional development is encouraged, and staff members are provided with opportunities for training and skill development. Performance assessments and increments are based on clearly defined criteria, promoting a culture of excellence and continuous development.

Strategic and Development Plans

The institution's strategic and development plans are meticulously crafted to ensure long-term growth and sustainability. These plans are executed through pertinent specialists, bodies, and advisory groups, guaranteeing that all drives are lined up with the institution's mission and vision. The college promotes industry-institution interaction and research development activities, enhancing the overall academic environment.

Monitoring and Evaluation

Standard observing and assessment of arrangements and practices are led to guarantee consistence and adequacy. Structured HR audits and reviews are carried out every three years, involving senior staff members, external experts, and relevant stakeholders. This efficient methodology guarantees persistent improvement and transformation to evolving needs.

Support Systems and Welfare Measures

The institution provides comprehensive support systems and welfare measures for its staff. Salary and allowances are paid as per agreements, and provident fund contributions are made in compliance with statutory provisions. Identity cards are issued to all employees, and a detailed personal file is maintained for each staff member. In case of separation, clear procedures are followed to ensure a smooth transition.

Impact on Community and Student Development

The institution actively engages in community outreach and extension activities, promoting social connectivity and holistic development of students. Camps, rallies, and customized programs are organized, creating a positive impact on society. The institution also focuses on promoting physical and mental health through yoga and meditation, encouraging students to excel in sports at national and

international levels.

In conclusion, the effective and efficient functioning of Vivek P.G College, Kalwar institutional bodies is evident from its well-established policies, administrative setup, appointment and service rules, and strategic development plans. Continuous monitoring, evaluation, and adherence to best practices ensure that the institution remains aligned with its mission and vision, fostering an environment of academic excellence and holistic development.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Passionately, Vivek PG College works to provide a revitalizing atmosphere that guarantees the overall health and career advancement of the group of academic and non-academic staff members. The organization places a high priority on the vitality, career path, and contentment of its committed staff members through a wide range of programs. To empower its staff, Vivek PG College uses a variety of tactics.

Performance Appraisal System:

The foundation of employee empowerment is the organization's strong structure for performance evaluation. This carefully thought-out technique provides all the participants with a methodical way to evaluate their professional abilities and set high standards for ongoing development. By use of regular self-evaluations, the employees offer insightful criticism, pinpoint opportunities for improvement, and recognize their accomplishments. The implementation of an objective, transparent appraisal procedure fosters employee professionalism, motivation, accountability, and excellence.

Welfare Measures:

The college recognizes the inherent relationship between worker satisfaction and business success. In an effort to promote a work environment that is conducive to well-being, security, and satisfaction, the organization has taken serious steps to ensure the welfare of its staff. These steps include the establishment of an on-campus first aid facility and strategic partnerships with reputable local hospitals to facilitate the timely and effective management of urgent medical emergencies; reimbursement of expenses for staff wards; paid time off for maternity and medical leave; and ex-gratia financial assistance to staff members or dependent family members in the event of spousal death or accident. The organization further fosters professionalism and composure in its staff by providing class four employees with seasonal.

Holistic Development Initiatives:

In consonance with its ethos of fostering holistic development, the college orchestrates a multifaceted gamut of initiatives aimed at promoting spiritual, mental, and physical well-being among its staff constituents. Tailored yoga sessions, for both teaching and non-teaching staff; workshops on spiritual enlightenment, and celebration of special occasions and days of national and international significance, serve as a conduit for engendering inner peace, happiness, and resilience. The college advocates for a culture of physical vigor and work-life equilibrium through the provision of sports amenities and dedicated recreational precincts. These endeavours cultivate feeling of harmony, quality of leadership, and camaraderie in the employees.

Career Development and Progression:

Through its unwavering commitment to academic excellence, faculty empowerment, and lifelong learning, Vivek PG College promotes positive career growth routes. With the provision of a wide range of developmental opportunities, including Faculty Development Programs (FDPs), national and international conferences, seminars, and workshops, it ardently promotes the professional improvement of its faculty members. Open communication, job satisfaction, and a safe work environment are made possible by the availability of duty leave, anti-sexual harassment procedures, grievance redressal systems, regular informal interactions with employees, and transparent HR rules.

By employing a diverse range of tactics to support career progression, professional development, and overall well-being as well as a transparent, accountable, and ever-improving culture, the college hopes to create an environment where employees feel empowered, excel, and thrive as a group.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 81.44

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
122	107	107	109	99

6.3.3.2 Number of non-teaching staff year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
31	31	31	31	31

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization**6.4.1**

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

A self-financing educational institution, Vivek PG College Jaipur is operated by "Vivek Shiksha Samiti." Therefore, all of the money needed to manage the institute's operations is obtained through the collection of student fees.

As a result of their extensive knowledge and commitment to the institute's goals, the Samiti are essential to maintaining responsible financial management. Their supervision goes beyond simple financial management; it also includes resource allocation and strategic planning to promote academic achievement and improve facilities for the good of both teachers and students.

The Samiti carefully considers all options and holds extensive talks to create a complete budget. The available funds are carefully allocated after the budget is finalized, accounting for any deficiencies. The Samiti then moves proactively to obtain more funding to cover any deficits, guaranteeing the institute's continuous operation—academically and otherwise. The governing council receives a comprehensive statement of account that includes a breakdown of budgetary allocations together with an explanation of revenue and expenses. The appointed chartered accountant then prepares the final accounts, working with the treasurer to ensure accountability and transparency to the governing council.

Though there are various accosting head yet some of which are important areas under:

1. Infrastructure

2. Library expenses

3. Laboratory expenses

4. Staff Salary Expenses

5. Staff Welfare Expenses

6. Traveling Expenses Etc.

These expenses are met by the allotted budgeted finance amount only.

The institute regularly conducts both internal and external audits to ensure transparency in all financial transactions. These audits uphold the highest standards of accountability, demonstrating adherence to established norms.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) was established in the institute in the year 2021 as per the norms provided in the NAAC. Before the formation of the IQAC cell, the internal Academic Council was responsible for taking care academic and administrative tasks of the institute. The IQAC of the institute is duly assisted by the senior faculty members from all the departments.

The impetus of IQAC is to maintain OBE and NEP 2020 by enlightening every faculty member on the nuances of COs, POs, PSOs mapping and attainment processes.

The IQAC of the institute has maintained a more proactive approach and keeps a very close monitoring of every activity, be it extracurricular or co-curricular meant to benefit the students of the institute. It is the policy of the institute to impart high-class teaching by setting some valuable rubrics and conducting

sessions based upon it per unit basis which is monitored by IQAC from time to time. Moreover, after the completion of every unit, revision classes are conducted along with the unit tests to identify weak students in the class. Thereafter, special sessions are held to upgrade the level of weak students through a mentoring process which is appointed by the director of the institute. All the question papers of the pre-university examination and class test are set as per Bloom's taxonomy to ascertain the purposefulness and quality of the question papers. Students are expected to escalate their knowledge by the programme outcomes. The institute believes in the process of continuous evaluation of the students.

IQAC of the institute is committed to the following tasks on routine basis:

- To ascertain the timely, efficient and progressive performance of academic, administrative and financial tasks through class visitation and checking the course files of the faculty members as a routine.
- To encourage quality academic / research programmes.
- To ensure equitable access to and affordability of academic programmes for various sections of society.
- To maintain transparency with the credibility of the assessment and evaluation process.
- To ensure the adequacy, maintenance and proper allocation of support structure and services.
- Development and application of quality benchmarks.
- Parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education by adopting the required knowledge and technology for participatory teaching and learning process.
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters to all stakeholders.
- Organization of inter and intra-institutional workshops, and seminars.
- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including the adoption and dissemination of best practices.
- Periodical conduct of Academic and Administrative Audit and its follow-up.

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Vivek PG College, Kalwar, is responsible for all-round development of the students. College is dedicated to creating an equitable and inclusive learning environment for all students. The college Organizes various types of programs for the overall development of the students. Over the past five years, we have implemented several initiatives to empower girls, celebrate national and international days, and foster a well-rounded educational experience.

Promoting Gender Equality

Common Room facilities: The college has common room facilities for the students which are equipped with all the amenities to provide an educational atmosphere and also has safety facilities for girls.

Uniform Policy: A single uniform policy for both boys and girls (shirt, pants, and tie) reduces gender-based distinctions and promotes a sense of unity.

Sanitary Facilities: From time to time, many programs are organized for self-defense training of the students so that the girls can pursue education without any fear.

Self-Defense Training: Regular self-defense training sessions empower girls and enhance their safety.

Need-Based Scholarships: Scholarships specifically for girls encourage academic pursuits and offer financial support.

Celebrating National and International Days: We take pride in celebrating national and international days to cultivate national pride, global awareness, and social responsibility.

Cultural and Academic Celebrations

Ambedkar Jayanti: Baba Sahib's birthday is celebrated as a festival in the college in which Baba Sahib's biography, books, his contribution to the Constitution are presented to the students.

Teacher's Day: Events and performances by students express gratitude for teachers' dedication.

National Youth Day: Swami Vivekananda's birthday is celebrated, inspiring students through his message of empowerment.

Hindi Divas: Literary activities, competitions, and cultural programs promote the Hindi language.

International Woman Day: International Women's Day is celebrated every year in the college in which biographies of eminent women, biographies of their struggles and other functions are organized.

National Celebrations

Republic Day: Parades, cultural programs, and discussions on the Constitution emphasize democratic values and civic duty.

Independence Day: Flag hoisting, patriotic speeches, and cultural performances commemorate freedom fighters' sacrifices.

Gandhi Jayanti: Activities promoting non-violence, peace, and social harmony reflect Gandhi's legacy.

Social Awareness and Environmental Celebrations

World ozone Day: World Ozone Day is celebrated in the college every year on 16th September on its theme 'Discussions on reducing the factors responsible for ozone depletion'.

Human Rights Day: Seminars and discussions raise awareness about human rights and individual freedoms.

Constitutional Day: Activities educate students about their rights and duties as citizens.

World Earth Day and World Environment Day: Tree planting, clean-up drives, and seminars on sustainability encourage environmental action.

Beyond the Classroom:-

Vivek PG College, Kalwar, Organizes various cultural and extracurricular activities:

Annual functions

Fresher parties and farewells

Annual cultural fests

Talent shows

Sports Activities

Quiz Competition

Mehndi Competition

These events provide platforms for students to showcase their talents, celebrate cultural diversity, and build a strong campus community.

Our Commitment:

Vivek College is committed to promoting a culture of equality and inclusiveness for all students. The institution strives to enhance the physical, mental and emotional development of all students. We believe in celebrating important national and international days to instill a sense of pride and responsibility in our students. Many programs are organized in the college to promote gender equality which empowers students to become active participants in social and national development.

File Description	Document
Upload Additional information	View Document

7.1.2**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response:**7.1.3**

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Vivek PG College Kalwar is dedicated to fostering a holistic inclusive environment where goodwill, brotherhood, tolerance, regional integration and high level respect for socio-economic diversity are emphasized. We call upon our students and staff to actively engage in constitutional duty which includes values, rights, duties and responsibilities as citizens.

1. Diversity and Inclusion Policies:-

College has implemented policies that ensure equal opportunity for all in admissions, hiring, promotions, and professional development, whether related to race, gender, sexual identity, disability, or socio-economic status. These policies also address discrimination, harassment, and bias, and College provides clear guidance for reporting and resolving such issues.

2. Cultural and Regional Harmony:-

College promotes cultural diversity through various initiatives and events of cultural and regional harmony. The college celebrates festivals and cultural days of different religions and communities, ensuring representation and participation of all. Events like Diwali, Eid, Christmas, Rakshabandhan and Baisakhi are celebrated with equal enthusiasm. Additionally, regional days like Rajasthan Day and other state-specific events are organized to showcase the rich cultural heritage of different regions. The college celebrates all environmental related events like Environment Day, Ozone Day, Earth Day and Plantation etc.

3. Communal Harmony:-

College organises a number of programmes related to goodwill and tolerance. The college actively promotes communal harmony through initiatives that encourage inter-religious dialogue and understanding. We organise inter-religious prayer meetings, peace marches and discussions on religious tolerance and co-existence.

4. linguistic Inclusivity:-

Recognizing the linguistic diversity of our students, College offers language courses and encourages the use of multiple languages in academic and extracurricular activities. Lectures by language experts from outside are conducted to develop language understanding among students. Students are encouraged to participate in debates, poetry recitations and storytelling sessions in various languages including Hindi, English, Sanskrit, Rajasthani and other regional languages.

5. Sensitisation towards Constitutional Obligations:-

College regularly organises awareness programmes and workshops to inculcate constitutional values and responsibilities. Students and staff are educated about fundamental rights and duties, democratic values and the importance of active citizenship. Constitution Day is celebrated every year with activities like debates, quiz and essay competitions focusing on constitutional topics.

6. Socio Economic Sensitivity:-

Our institution is committed to creating an environment that is sensitive to socio-economic differences. We provide scholarships, fee waivers and financial aid to economically disadvantaged students. Workshops and seminars on financial literacy and career planning are conducted to provide students with skills to overcome socio-economic barriers.

7. Community Engagegical:-

College connects with the local community through various outreach programmes. Students participate in community service projects, health camps and environmental conservation activities. These include blood donation camps and cleaning programmes at public places. These initiatives help students develop a sense of social responsibility and contribute to the well-being of the community.

8. Inclusive Pedagogical Practices:-

Our academic curriculum is designed to be inclusive, incorporate diverse perspectives and encourage critical thinking and directional efforts. Courses on social justice, human rights, equitable representation and ethics are part of the curriculum.

Through these comprehensive efforts, College strives to create an inclusive environment that values ??and respects diversity. By promoting cultural, regional, linguistic and socio-economic inclusiveness and sensitizing students and staff to constitutional obligations, we aim to build a harmonious and tolerant community that prepares students to become responsible and empathetic citizens.

7.2 Best Practices**7.2.1**

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

7.3 Institutional Distinctiveness**7.3.1**

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

5. CONCLUSION
