



# **University of Rajasthan Jaipur**

**Syllabus of Skill Enhancement Courses  
As per UGC Curriculum and CBCS  
Framework for Undergraduate Programmes  
Under NEP- 2020  
For  
Three/Four Year Under Graduate Programme in  
(Semester – I to VI)  
In  
Faculty of Arts/Science/Commerce/Social  
Science/ Fine Arts**

**w.e.f. Academic Session - 2025-26**

*Pj/Tau*  
अतिरिक्त कुलसचिव  
राजस्थान विश्वविद्यालय, जयपुर  
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# SYLLABUS



## SKILL ENHANCEMENT COURSES

(Common to all Undergraduate Programme under the  
Faculty of Arts / Commerce / Fine Arts / Science / Social  
Sciences)

**2025-2028**

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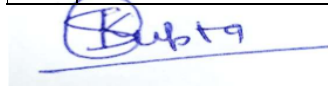
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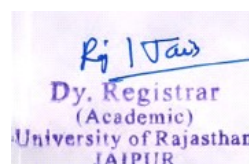
## SKILL ENHANCEMENT COURSES

Introducing Skill Enhancement courses into the Undergraduate Curriculum under the National Education Policy (NEP) 2020 signifies a significant leap forward in providing students with a holistic and practical education. These courses are crucial in equipping students with technical and professional skills, empowering them to excel and adapt to the dynamic job market. The University of Rajasthan has taken proactive steps in offering a diverse range of Skill Enhancement courses, encompassing domains such as Computer Science, communication, digital literacy, entrepreneurship, and leadership, among others. This invaluable exposure not only aids students in making well-informed career decisions but also substantially enhances their employability prospects. Embracing these skill-oriented courses, the NEP-2020 envisions cultivating a generation of capable and job-ready professionals, fostering a brighter and more promising future for young graduates.

Students enrolled in any undergraduate program at the University and its affiliated/constituent colleges are provided with diverse skill enhancement courses during the **First and Second Semesters**. This pool of courses offers students the opportunity to choose from various options to enrich their skills and knowledge. Students can tailor their learning experiences by selecting courses that align with their interests and career aspirations, ensuring a well-rounded education and enhanced employability prospects. The list of such courses is as follows –

| S. No. | Course Code-Course Title                                   | Is offered to NC Students | Total Credit | Delivery Type of the Course | Page No. |
|--------|------------------------------------------------------------|---------------------------|--------------|-----------------------------|----------|
| 1.     | SEC-51T-101-Computer Fundamentals                          | Yes                       | 2            | T                           | 05-08    |
| 2.     | SEC-51P-102-Introduction to Office Productivity Software   | No                        | 2            | P                           | 09-11    |
| 3.     | SEC-51P-103-Data Analysis Using Excel                      | No                        | 2            | P                           | 12-14    |
| 4.     | SEC-51T-104-Business Communication Skills                  | Yes                       | 2            | T                           | 15-17    |
| 5.     | SEC-51T-105-Effective Communication Skills                 | No                        | 2            | T+P                         | 18-20    |
| 6.     | SEC-51T-106-Learning Life Skills                           | No                        | 2            | T+P                         | 21-23    |
| 7.     | SEC-51T-107-Logical and Critical Thinking                  | Yes                       | 2            | T                           | 24-26    |
| 8.     | SEC-51T-108-Quantitative Aptitude and Data Interpretation  | Yes                       | 2            | T                           | 27-28    |
| 9.     | SEC-51T-109-Finance for Everyone                           | Yes                       | 2            | T                           | 29-31    |
| 10.    | SEC-51T-110- Basics of Tourism Concepts                    | Yes                       | 2            | T                           | 32-34    |
| 11.    | SEC-51T-111-Data Literacy                                  | Yes                       | 2            | T                           | 35-36    |
| 12.    | SEC-51T-112-Bio-Fertilizer                                 | No                        | 2            | T+P                         | 37-39    |
| 13.    | SEC-51T-113-Nursery and Gardening Techniques               | No                        | 2            | T+P                         | 40-42    |
| 14.    | SEC-51T-114-अनुवादकौशल                                     | Yes                       | 2            | T                           | 43-45    |
| 15.    | SEC-51T-115-प्रभावीहिन्दीलेखन                              | Yes                       | 2            | T                           | 46-48    |
| 16.    | SEC-51T-116-Pest Management and Control                    | No                        | 2            | T+P                         | 49-51    |
| 17.    | SEC-51T-117-Vermicomposting                                | No                        | 2            | T+P                         | 52-54    |
| 18.    | SEC-51T-118-Understanding Union Budget and Economic Survey | Yes                       | 2            | T                           | 55-57    |
| 19.    | SEC-51T-119-Survey Methodology                             | Yes                       | 2            | T                           | 58-59    |
| 20.    | SEC-51T-120-Disaster Management                            | Yes                       | 2            | T                           | 60-62    |

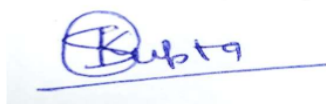


  
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Students enrolled in any undergraduate program at the University and its affiliated/constituent colleges are provided with diverse skill enhancement courses during the **Third and Fourth Semesters**. This pool of courses offers students the opportunity to choose from various options to enrich their skills and knowledge. Students can tailor their learning experiences by selecting courses that align with their interests and career aspirations, ensuring a well-rounded education and enhanced employability prospects. The list of such courses is as follows –

| S. No. | Course Code-Course Title                                                 | Is offered to NC Students | Total Credit | Delivery Type of the Course | Page No. |
|--------|--------------------------------------------------------------------------|---------------------------|--------------|-----------------------------|----------|
| 1.     | SEC-63-201-Environmental Management                                      | Yes                       | 2            | T                           | 63-65    |
| 2.     | SEC-63P-202-Toy Making for Fun, Joy and Holistic Development of Children | No                        | 2            | P                           | 66-67    |
| 3.     | SEC-63P-203-Computer Applications in Fashion Design                      | No                        | 2            | P                           | 68-69    |
| 4.     | SEC-63P-204- Image Styling                                               | No                        | 2            | P                           | 70-71    |
| 5.     | SEC-63T-205-IntellectualProperty Rights(IPR)                             | Yes                       | 2            | T                           | 72-74    |
| 6.     | SEC-63T-206- Graphics and Animation Designing                            | Yes                       | 2            | T                           | 75-77    |
| 7.     | SEC-63T-207- Digital Marketing                                           | Yes                       | 2            | T                           | 78-80    |
| 8.     | SEC-63T-208-Introduction to Cyber Security                               | Yes                       | 2            | T                           | 81-83    |
| 9.     | SEC-63P-209-Introduction to Python Programming                           | No                        | 2            | P                           | 84-86    |
| 10.    | SEC-63P-210- Frontend Web Designing                                      | No                        | 2            | P                           | 87-88    |
| 11.    | SEC-63P-211- Introduction to SCILAB                                      | Yes                       | 2            | P                           | 89-90    |
| 12.    | SEC-63T-212- Vedic Mathematics                                           | Yes                       | 2            | T                           | 91-92    |
| 13.    | SEC-63T-213- Entrepreneurship Theory and Practice                        | Yes                       | 2            | T                           | 93-95    |
| 14.    | SEC-63T-214- Global Business Environment                                 | Yes                       | 2            | T                           | 96-97    |
| 15.    | SEC-63T-215- Apiculture                                                  | No                        | 2            | T+P                         | 98-100   |
| 16.    | SEC-63T-216- Introduction to Bioinformatics                              | No                        | 2            | T+P                         | 101-103  |
| 17.    | SEC-63T-217- Herbal Plants                                               | No                        | 2            | T+P                         | 104-106  |
| 18.    | SEC-63T-218- Mushroom Culture Technology                                 | No                        | 2            | T+P                         | 107-109  |
| 19.    | SEC-63T-219- Documentation of Museum Exhibits                            | Yes                       | 2            | T                           | 110-112  |
| 20.    | SEC-63T-220-Use of Chemicals in Daily Life                               | No                        | 2            | T+P                         | 113-115  |

Students enrolled in any undergraduate program at the University and its affiliated/constituent colleges are provided with diverse skill enhancement courses during the **Fifth and Sixth Semesters**. This pool of courses offers students the opportunity to choose from various options to enrich their skills and knowledge. Students can tailor their learning experiences by selecting courses that align with their interests and career aspirations, ensuring a well-rounded education and enhanced employability prospects. The list of such courses is as follows –



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## SEMESTER-III

### SEC-63P-204 –Image Styling

| Semester                  | Code of the Course                                                                                                                                                                                                                                                         | Title of the Course/Paper |           | NHEQF Level           | Credits                     |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------|-----------------------|-----------------------------|
| III/IV                    | SEC-63P-204                                                                                                                                                                                                                                                                | Image Styling             |           | 6                     | 2                           |
| Level of Course           | Type of the Course                                                                                                                                                                                                                                                         | Credit Distribution       |           | Offered to NC Student | Delivery Type of the Course |
|                           |                                                                                                                                                                                                                                                                            | Theory                    | Practical |                       |                             |
| Introductory              | Skill Enhancement                                                                                                                                                                                                                                                          | -                         | 2         | No                    | 60 Hours Practical          |
| Prerequisites             | XII Pass                                                                                                                                                                                                                                                                   |                           |           |                       |                             |
| Objectives of the Course: | Objectives of the Course – <ul style="list-style-type: none"> <li>Understand physical traits, personality, and design principles in fashion.</li> <li>Analyze figure types and identify personal style.</li> <li>Explore the impact of clothing on personality.</li> </ul> |                           |           |                       |                             |

### Examination Scheme-

#### Regular Students –

| Type      | Paper code and Nomenclature | Duration of Examination | Maximum Marks (CA + EoSE)    | Minimum Marks (CA + EoSE)   |
|-----------|-----------------------------|-------------------------|------------------------------|-----------------------------|
| Practical | SEC-63P-204- Image Styling  | 1 Hrs-CA<br>1 Hrs-EoSE  | 10 Marks-CA<br>40 Marks-EoSE | 4 Marks-CA<br>16 Marks-EoSE |

- Analyze the given figure type and its related problems = 20 marks
- Dressing and wardrobe planning for different figure types and body preparation = 20 marks

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# SEMESTER-III

## Detailed Syllabus

### SEC-63P-204 - Image Styling

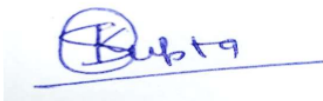
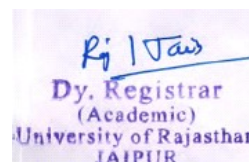
1. **Physical traits and personality**
  - Body and figure types
  - Body proportion
  - Figure type & problems
  - Personality
2. **Figure analysis**—identifying your physical self and facial features
3. **Physical attractiveness**—its determinants and social effects
4. **Concepts and principles of design**
  - Effects of design elements and principles on clothing
  - Fashion fundamentals
  - Development of future fashion trends of garments and accessories
5. **Personality and dressing**
  - Principles of illusion dressing
  - Personal style expression
  - Etiquette and personal grooming
  - Colour and personal style analysis
6. **Identifying clothing needs and wardrobe planning**
  - Wardrobe analysis and organization
  - Wardrobe style identification
  - Organization and categorization of wardrobe
  - Elements of a basic wardrobe
  - Tips for garment maintenance
7. **Personal shopping**
  - Preview of apparel/accessory stores and brands in context to style, size and budget
  - Optimizing wardrobe

### Suggested Books and References –

1. Funder, D.C. 2001, The Personality Puzzle (2<sup>nd</sup> ed), New York: W.W. Norton
2. Phares, J.E. 1991, Introduction to Personality (3<sup>rd</sup> ed), New York: Harper Collins

### Course Learning Outcomes:

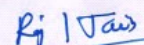
- Tailoring figure analysis to individual preferences.
- Students explore attractiveness determinants and social implications.
- Mastering personalized fashion trend prediction through design concepts.
- Developing skills in personality-driven dressing, illusion techniques, and color analysis.
- Gaining expertise in identifying personal clothing needs and organizing wardrobes.



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- Offering practical insights for optimizing personal shopping choices based on style, size, and budget.

  
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